# **Priority Grading Rules**

Priority grading is available for students wishing to have their work marked earlier than the 7-business day timeframe.

Please note how to activate your priority grading

1. Complete **all** of your course work and submit **everything**

2. Notify the trainers via the 'Send a Message' Tab that you have completed your course and that you are a priority grade student.

*Please note that if these steps are not completed then your priority grading will not be properly activated, and this could cause a delay for your marking.*

Although most students do the right thing, it has been found that some students abuse the service.

Priority grading is NOT a free pass to receive your statement of attainment faster. You still need to be deemed COMPETENT in all the course work.

If more than 70% of your work has been deemed "NOT YET COMPETENT" your priority grading will be downgraded back to standard grading and you will need to either pay your fee again or wait the standard 7-business days for your grading.

**Priority Grading Pricing and Time Frame**

Registration Certificate / Agents Representative Certificate - $99 - 1-2 business day turnaround

Upgrade to Full Licence Course - $149 -2-3 business day turnaround

Full Licence Course - $199 - 3-4 business day turnaround